

FARGO FAMILY FOUNDATION

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NJ Charity Registration No. CH3673700
mail@FargoFamilyFoundation.org

GRANT AWARD FOLLOW-UP FORM

NAME OF CHARITY: _____

As a condition of the Grant(s) you have received in the past, you must provide an informal Grant Report to the Foundation within three months of the end of the calendar year in which the Grant funds were dispersed. Grant awards are based on your request and are to be used as specified in your distribution letter. Please complete and return this form by May 15th to comply with the terms of your previous Grant(s) and to be eligible for any additional Grant funds.

As the foundation believes that your input is critical to our mission, the Grant Follow-up report is required. In the informal report we need to know if you accomplished what you set out to do, but we are equally interested in understanding what did not work and why.

Providing grants is the Foundation’s primary method of contributing to the community. We would like to share the stories of your success and impact in the community on our website. Please check here if you agree to the Foundation using the name of your organization, the information and any photos provided on this form on our website:

Yes, the Fargo Family Foundation may use the information on this form on fargofamilyfoundation.com

No, the Fargo Family Foundation may not use the information on this form on fargofamilyfoundation.com

We kindly request you verify the information below and list the “actual amount used” along with any corrections. Our records indicate the following for your organization:

YEAR	AMOUNT	PURPOSE	ACTUAL USED

Follow-up Instructions

Please provide a response to the following questions. This form can be mailed to the address written above or e-mailed in PDF form. Please provide current contact information including email addresses so that we may contact the appropriate individuals concerning future grants and communication.

Follow-Up Evaluation Questions

1. Please provide information on the actual distribution of the funds to your project(s) as specified in your distribution letter. If the funds were not used for their original purposes please describe the circumstances and provide evidence of how the funds were actually used.

2. What was the impact of the financial support on your core mission?

3. What are the organization's two (2) most significant financial challenges and how are you planning to address them?

4. What do you consider to be the most important concern(s), apart from finances, currently facing your organization (or project, if you received project support)?

5. What do you consider to be the greatest strength(s) of your work?

6. Have there been any significant changes in your organization or the project since the grant was awarded (i.e., executive leadership, staff, facilities, location)? Please describe.

7. Please provide any additional information that will educate the Foundation on your organization. Please be brief. Marketing materials are not requested.

8. If interested please provide us with a photo that you agree can be used on our website to accompany a brief description of how your organization used the grant funds to impact the community.

Thank you for your response. If you have any questions, please email us at the address listed above. We look forward to continuing to support your charitable activities.